

AGENDA

CONNECTICUT BOARD OF EXAMINERS OF EMBALMERS AND FUNERAL DIRECTORS

Tuesday, September 16, 2014 at 9:30 AM
Department of Public Health
410 Capitol Avenue, Hartford, CT
Hearing Room – Third Floor

CALL TO ORDER

I. OPEN FORUM

II. MINUTES

Review and approval of the minutes from the June 3, 2014 meeting.

III. CHAIR UPDATES/CORRESPONDENCE

IV. NEW BUSINESS

- A. Burial Permits - Issuance Problems
Jane Purtill, Registrar Vital Records, Department of Public Health
- B. License Reinstatement Application
 - Joseph Rubino (embalmer license #002307)

V. DEPARTMENT OF PUBLIC HEALTH UPDATES

Investigations Update
Gary Griffin, Investigations Supervisor, DPH

VI. OFFICE OF LICENSURE REGULATION AND COMPLIANCE

ADJOURN

The Department of Public Health is an equal opportunity provider and employer.

*If you require aid/accommodation to participate fully and fairly,
please contact the Public Health Hearing Office at 860-509-7566*

The following minutes are draft minutes which are subject to revision and which have not yet been adopted by the Board.

The **Connecticut Board of Examiners of Embalmers and Funeral Directors** held a meeting on June 3, 2014 at the Department of Public Health, 410 Capitol Avenue, Hartford, Connecticut in the Hearing Room on the third floor.

BOARD MEMBERS PRESENT: Daniel P. Jowdy, Embalmer – *via telephone*
Gerald Bosak, Jr., Embalmer – *via telephone*
Darrell L. McClam, Embalmer – *via telephone*

BOARD MEMBERS ABSENT: John B. Sterry, Jr.

ALSO PRESENT: Gary Griffin, Department of Public Health

The meeting convened at 9:41 a. m.

I. MINUTES

The February 4, 2014 were reviewed and approved on a motion by Mr. Bosak, seconded by Mr. McClam.

II. CHAIR UPDATES

Mr. Jowdy asked that Jane Purtill, Registrar of Vital records be invited to the next meeting The Board would like to discuss ongoing problems with the issuance of burial permits in some towns.

III. DEPARTMENT OF PUBLIC HEALTH UPDATES

Investigations Update

Gary Griffin, Investigation Supervisor, Department of Public Health reported that there are six cases currently in various stages of investigation by the Department. Two additional cases have been referred to the Department's Office of Licensure Regulation and Compliance for further review.

IV. NEW BUSINESS

A. License Reinstatement Application - Toni Lacerenza (embalmer license # 002532)

The Board reviewed a license reinstatement application for Mr. Lacerenza. Mr. Bosak made a motion, seconded by Mr. McClam, recommending reinstatement of Mr. Lacerenza's license upon successful completion of the practical examination, the State Law examination and completion of 12 hours of continuing education. The motion passed unanimously.

B. Mandatory continuing education documentation.

Kathleen Boulware, Public Health Services Manager, Department of Public Health informed the Board that the Department does not currently have resources to audit continuing education compliance by licensees. The Board suggested that the review of continuing education documentation of funeral home managers be done at the time of annual inspections by the Department. Ms. Boulware stated she will look into this proposal.

V. ADJOURNMENT

There was no further business and the meeting was adjourned at 10:25 a.m.

Respectfully submitted,

Daniel Jowdy, Chairman
Board of Examiners of Embalmers and Funeral Directors